

**TOWN OF OAKFIELD
BOARD OF SELECTMEN**

**PRESENT: CATHY BRIGGS, LINNWOOD HERSEY, JAMES SHOLLER
WILLIS GREEN, DENNIS SMALL, DALE MORRIS, ANTHONY WHITE,
ROBIN CRANDALL, MATT CRANDALL**

SELECTMEN'S MEETING MINUTES

**DATE: February 16, 2011
TIME: 6:00 PM
PLACE: Town Office**

- 1. Action Items – TM Preparation**
 - **FY 2010 Audit: TM discussed 2010 Audit, and provided a copy of deficiencies from David Labonte of RH Smith. TM informed the Board that Vernice Evasius, Audit Manager for RH Smith will be forwarding a certificate for “Most Improved Client”. TM went over a “Bonus Memo” for board’s consideration. Motion by Linnwood Hersey, second by Willis Green to approve \$400 bonus to Dale Morris and Melanie Hardy for their efforts towards financial management.**
 - **FY 2011 Budget: TM gave an overview of the 2011 Budget**
- 2. Scheduled Appointments - None**
- 3. Discussion Issues - None**
- 4. Supplements & Abatements - None**
- 5. Town Manager’s Report**
 - a. Cash Flow Report: TM went over this monthly Cash Flow Report.**
 - b. Tax Collections: TM went over current outstanding tax list.**
- 7. Board Reports - None**
- 8. Old/New Business Information**
 - a. AP Warrant: Motion by Jim Sholler to approve warrant #35 (58,408.38), second by Willis Green. Motion passes 5-0.**

Meeting Adjourned at 8:15 PM