

**TOWN OF OAKFIELD  
BOARD OF SELECTMEN**

**SELECTMEN'S MEETING MINUTES**

**DATE:** April 21, 2010  
**TIME:** 6:30 PM  
**PLACE:** Town Office

**Present:** Linnwood Hersey, Dennis Small, Willis Green, Dale Morris, Robin Crandall, Brian Raynes, Leigh Tarr.

**Executive Session – Poverty Abatement:** TM opened the meeting at 6:30 PM and asked if there was a motion to go into Executive Session. Motion by Dennis Small to enter into Executive Session pursuant to M RSA 36 M RSA section 841-844 second by Willis Green. All those in favor.

Motion by Dennis Small to exit Executive Session, second by Linnwood Hersey. All those in favor 3-0.

**Reorganization:** TM opened the floor for nominations for Chairman and Vice-Chairman. Willis Green made a motion for Cathy Briggs as Chair, second by Dennis Small. All in Favor 3-0. Willis Green made a motion for Linnwood Hersey as Vice-Chairman, Cathy Briggs second. All in Favor 3-0.

**1. Action Items**

- a. *Public Hearing – CBDG Planning Grant: Chairman Cathy Briggs read the Public Hearing Notice and opened the hearing for any comments. No comments were given by audience members. Selectmen Dennis Small asked TM Dale Morris to give an overview of the grant application. Seeing no further comments, Chairman Cathy Briggs asked if there was a motion to close the Public Hearing. Willis Green made a motion to close the public hearing second by Dennis Small. All those in favor 4-0.*

- b. **AP Warrant:** TM presented Warrant # 90 in the amount of \$49,428.13 for the Board's consideration. Linnwood Hersey made a motion to approve Warrant #90 , second by Willis Green. All those in favor 4-0.
  - c. **Annual Appointments:** TM presented for the Board's consideration a contract for Melanie Hardy. Motion by Dennis Small to approve as presented, second by Willis Green. All those in favor 4-0.
  - d. **Town Policies (Warrant Disbursement, Purchasing):** TM presented for the Board's consideration the Warrant Disbursement and Procurement Policies. Motion by Dennis Small to approve as presented, second by Willis Green. All those in favor 4-0.
  - e. **Ditching – South Oakfield Road:** TM recommended that any major road reconstruction work be placed on hold pending the Phase II windfarm project. The Board agreed.
  - f. **Employee Retirement – IRA Match (2%):** The TM presented for the board's consideration a SIMPLE IRA program for the full-time employees of the town. Program would be the the town would match up to 2% of the employee's match. TM stated program would be managed thru Katahdin Trust. Motion by Dennis Small, second by Linnwood Hersey to approve as recommended. All those in favor 4-0.
  - g. **Certified Ratio:** TM presented the 2010 Certified Ratio Declaration form. 2010 ratio for Oakfield will be 80%. Motion made by Dennis Small, second by Willis Green to approve 80% as certified ration. All those in favor 4-0.
  - h. **Septic Order – Siltz:** TM briefed the board on the Septic Order Issue. Issue to be discussed in finality at the May 19<sup>th</sup> meeting.
- 2. **Scheduled Appointments - None**
  - 3. **Discussion Issues**
    - a. **Cemetery Work:** TM advised the board that the Cemetery Work will commence this summer.
  - 4. **Supplements & Abatements – None**
  - 5. **Town Manager's Report**
    - a. **Expense/Revenue Report:** TM advised the board that the monthly expense and revenue report was in their packets.

- 6. Board Reports – Dennis Small made mention he attended the the New Elected Officials Workshop in Houlton on April 13.**
- 7. Old/New Business Information - None**

**Motion by Willis Green, second by Linnwood Hersey to enter into Executive Session – Personnel Matter at 8:45 PM. Unanimously passed.**

**Motion by Dennis Small to exit and adjourn the meeting at 9:05 PM Executive Session. Second by Willis Green. Unanimously passed.**